

<u>Table of Contents</u>	<u>Page</u>
- Arrival	3
- Paddocks	5
- Administrative checks and scrutineering	8
- Fuel deposit / Fuel cost settlement	12
- Running of the event	13
- Additional information	15
- Attachments to the entry confirmation	16

ARRIVAL

◆ Check-In Welcome Center –Meuspath

Manthey-Racing GmbH
Rudolf-Diesel-Straße 11-13
D - 53520 Meuspath

Before you enter the paddocks, you must previously collect your documents at the check-in in Meuspath. Please follow the signs to get there. Please note that parking is not allowed on the premises of Manthey-Racing. There is, however, a sufficient parking capacity in the surrounding area. Access to the paddocks will not be granted without the mandatory car passes delivered at the check-in.

Opening times check-In Meuspath:

Monday	17 June 2019	12.00 to 20.00 hrs
Tuesday	18 June 2019	08.00 to 18.00 hrs

Upon presentation of this entry confirmation, you will receive the following materials at the check-in Meuspath:

- **1 tracking card**
- **10 tickets “TOTAL Lane”**
- **Tickets according to the number of entered drivers (“TOTAL Lane”)**
- **2 parking tickets for team car park B2a**
- **Parking ticket(s) for camper park B2** (according to reservation made on the entry form)
- **1 pass for service vehicle, limited to 1x2 hours (to unload team materials)**
- **1 pass for scooter**
- **1 set of mandatory advertising stickers** (if not received yet)

At the track access / Müllenbachschleife, the paddock team personnel will issue 1 sticker for each registered team truck with gives access to the paddocks.

You may furthermore purchase up to maximum 5 tickets “Pit Lane” and 5 tickets “TOTAL Lane” (from Monday) in the office for the fuel cost settlement in the Race Control Tower, 1st floor, at the special price of 25€ inclusive of VAT (valid for Thursday to Sunday). For insurance reasons, these tickets may only be used by team members and they are valid only in the paddocks, on all open grandstands and in the pits.

Event tickets (guests) are also available there at the special price of 55€ (inclusive of VAT). Any selling-on of these tickets is strictly forbidden.

Any person at the pit wall must always be identified with an armband (see also Information No. 1 in the attachment).

Opening times for the sale of team tickets:

In the office for the settlement of fuel deposit. (Attention: time vary from the times for the settlement of fuel accounts)

Monday	17 June 2019	15.00 to 18.00 hrs
Tuesday	18 June 2019	10.00 to 21.00 hrs
Wednesday	19 June 2019	10.00 to 21.00 hrs
Thursday	20 June 2019	08.00 to 23.30 hrs
Friday	21 June 2019	08.00 to 24.00 hrs
Saturday	22 June 2019	08.00 to 24.00 hrs

◆ **Caravans / Caravan Park**

Access to the caravan park is only possible for holders of a car pass. All **caravans must** be parked according to the marshals' instructions inside the caravan park on **parking area B2**. Please be patient as a great number of teams must be managed and your cooperation is required for this purpose. We wish to provide equal working facilities for all our guests. We kindly request your support in this effort! Thank you!

We are acting in an environmentally responsible manner and we separate waste. Each participant must pay a **disposal fee of 20€ (VAT included) on-site and in cash**. Various refuse bags will be issued. Areas for the disposal of refuse are marked at the entrance to the caravan park. You can dispose your waste there. Our staff in the caravan park will supply you with additional refuse bags, if required. We wish to thank you in advance for your cooperation.

Please note: A part of the caravan park is provided with a sealed surface, you should not drive in nails or similar devices! Any infringement of this provision will result in a fee of 357€ (VAT included) for each hole. This fee must be paid on-site in cash.

◆ **Deposit of tickets / Temporary access permits**

Tickets may only be deposited at the ADAC ticket issuing office at the **“Scharfer Kopf”** (see drawing and signposting). Tickets will only be handed out upon the presentation of an identification.

Access passes for the paddocks “Paddock Deliveries” **limited to 2 hours** will be issued on Thursday **upon a deposit of 200€**. These passes will only be available at the ADAC ticket issuing office **“Scharfer Kopf”**. Evidence must be provided that access of the passenger car is absolutely necessary.

Opening times ADAC ticket issuing office “Scharfer Kopf”:

Monday	17 June 2019	10.00 to 18.00 hrs
Tuesday	18 June 2019	08.00 to 19.00 hrs
Wednesday	19 June 2019	08.00 to 19.00 hrs
Thursday	20 June 2019	06.30 to 22.00 hrs
Friday	21 June 2019	06.30 to 20.00 hrs
Saturday	22 June 2019	07.30 to 22.00 hrs
Sunday	23 June 2019	07.30 to 13.00 hrs

◆ **Please be aware: increased controls by police!**

Any driving with the race on public roads is strictly prohibited! Exception: street-legal cars in accordance with the StVZO (Road Traffic Act)! Any towing of race cars on public roads is only allowed when using a trailer, etc.

PADDOCKS

Important!!! Please study carefully the paddock guidelines!!!
(www.24h-information.de)

Procedure paddock access

Row 1 already on Monday, 17 June 2019!!!

The standby area is located on the parking lot D1a on Monday. The entry into the standby area is via the access road B258 (signposted).

After access, the paddock personnel in the standby area pre-sort the modules according to the assigned paddock locations, which they can see in the detail layout plan.

Module	Standby-Time	Modul entry Time
Module 1 (pink)	13:00 Uhr	ab 14:00 Uhr
Module 3 (yellow)	13:00 Uhr	ab 14:00 Uhr
Module 2 (green)	15:20 Uhr	ab 16:00 Uhr
Module 4 (grey)	15:20 Uhr	ab 16:00 Uhr
Module 5 (orange)	17:20 Uhr	ab 18:00 Uhr

The teams are then gradually fed into the paddock individually and as directed by the paddock staff from the times mentioned above.

The teams may only use their reserved paddock space as marked by the organiser. Any changes requested on-site may unfortunately not be considered.

◆ **Registration, setup and approval of temporary structures**

Please study carefully the registration documents in the attachment to the entry confirmation and on our homepage www.24h-information.de!

Failure to comply may result in the refusal to set up the structures.

It is also important to note that the paddocks must be cleared by 12.00 hrs at the latest on Monday, 24 June 2019.

◆ **Service and team vehicles**

1. All the instructions of the paddock marshals must be strictly respected.
2. All the driving lanes must be completely kept clear.
3. In case of any infringement a written report will be submitted to Race Control.

◆ **Trailers / Towing vehicles / Parking offenders**

Semi-trailer tractors may be decoupled (as mentioned on the entry form).

Any trailers must be parked upon instruction of the paddocks staff on **parking place D1a**. **The parking place will not be guarded.** Participants arriving with a trailer should make provisions for an effective anti-theft protection. The organiser does not assume any liability for theft.

Team vehicles must be parked on the **parking space** specifically marked for the parking ticket received.

Illegally parked vehicles will be towed away at the owner's expenses. The towing costs for the first offence are 300€ (VAT included). The vehicle will be released only upon payment of these costs. Should a vehicle need to be towed away a second time, the costs for the first offence will be increased by an additional fee of 600€ (VAT included) and the car pass will be withdrawn.

◆ **Driving lane 1 / Emergency lane / Access tank truck**

Driving lane 1 in the paddocks, directly behind the pits, is an emergency lane and the access road for the tank truck and must absolutely be kept clear at all times!

The driving lanes and the marked areas must at all times be clear for the passage of the fire-fighting and rescue vehicles. The tail-lifts of the trucks and/or the semi-trailers must be closed and may only be opened for loading and unloading activities. Tyres or other materials may neither be stored in this area. The paddock personnel and the security staff will carry out strong controls and report any infringements to Race Control.

Note: A one-way traffic system is applicable for driving lanes 2 and 3!

◆ **Pit signals / Pit stands**

The pit stands may be set up from 19.00 hrs on Tuesday, 18 June 2019!

Any gaps in the fence, at and on the pit wall, must be kept clear. Each pit team must be provided with the possibility to signal information to his drivers. **Nothing may be attached to the pit wall or to the FIA fence on the pit wall.**

The design and the construction of the pit stands must not damage the image of motorsport. Please be fair with one another and occupy only as much space as absolutely necessary. Please remember that we have to accommodate all the teams.

Important note!

To receive the timing info pages at the command stands, the pits and hospitalities, the use of TV sets/monitors with DVB-C tuners is necessary.

◆ **Pit lane lighting**

A permanent lighting has been installed in the pit lane, so own and comprehensive devices of the teams for the purpose of lighting are generally no longer admitted.

◆ **Various**

Open fire and the operation of barbecue of whatever kind are prohibited inside the paddocks.

ADMINISTRATIVE CHECKS AND SCRUTINEERING

◆ Vehicles and division into classes

- There will be no amalgamation of classes!
- Within class SP9, there will be an additional Pro/AM classification in accordance with the Supplementary Regulations.

◆ Administrative checks

Administrative checks will take place at the times indicated below in the **Race Control Tower, 1st floor** (please follow the signs), in the Race Office. Each driver must appear in person and present the following documents (originals). **Please do not forget the signature of any proxy, if necessary (competitor, vehicle owner).**

Administrative checks:

Tuesday	18 June 2019	from 10.00 to 21.00 hrs
Wednesday	19 June 2019	from 08.00 to 21.00 hrs.

The following documents must be presented:

- Tracking card
- Competitor's and driver's licences
- DMSB Permit Nordschleife Grade A
- ASN permission, if applicable, for all foreign participants
- Medical aptitude form, if not printed on the driver's licence
- Vehicle registration documents or DMSB Technical Passport or comparable foreign certificate.

E-Learning

As stipulated in the DMSB regulations for the issue of the Permit Nordschleife (DPN), the organiser may require the participants to undergo a random test to check their knowledge in the form of an E-LEARNING. Participants will be selected for this test on a random basis and receive appropriate information during the administrative checks.

A representative of the organiser will ensure access to the E-LEARNING of the DMSB, provide the necessary support and confirm the successful conclusion of the test. Should you fail to complete the test successfully after several attempts, the Clerk of the Course will decide on any action to be taken.

Important:

After completion of administrative checks, each driver present will be provided with an armband. Each driver undertakes to show this armband without a specific request to the marshals on duty at the pit lane exit before starting the practice session. Drivers failing to carry the armband identification will not be allowed to take part in practice and a report will be submitted to the Clerk of the Course. The armband may be removed after the 2nd timed practice.

Armlets:

Upon submission of a deposit of 50€ per item at administrative checks, you will receive 2 armlets for the pit lane timekeeping (see Communication No. 2). These items must be returned at the Race Office after the event whereupon the deposit will be reimbursed. The deposit will be retained for any tabard not returned within 7 days after the event.

You will moreover receive one numbered team armlet which must be worn by a team representative in the pits at all times during the races so that Race Control or the runners can easily identify and contact the team representative (e.g. for the notification of penalties etc.). The team armlet does not give authorisation for the pit wall.

Checks of clothing / helmet / HANS

The checks will be carried out in garage 2. Don't forget your tracking card!

Tuesday	18 June 2019	from 10.30 to 20.30 hrs
Wednesday	19 June 2019	from 08.00 to 20.30 hrs.

◆ **Scrutineering**

Scrutineering will take place in the TÜV scrutineering building inside the paddocks at the below times:

Scrutineering:

Tuesday	18 June 2019	from 10.00 to 21.00 hrs
Wednesday	19 June 2019	from 08.00 to 21.00 hrs.

Please respect the scrutineering times. The last car that will be accepted on the corresponding day will be marked by the scrutineering staff in due time.

Scrutineering will be preceded by a so-called sticker lane. This is to check whether the obligatory advertising stickers are duly attached in accordance with the prescriptions.

The race cars of group 24h Special must be presented at scrutineering with empty fuel tank.

Excepted hereof are the cars of group VLN production cars which must be presented with full fuel tank.

Any car not complying with these conditions, will not be approved at scrutineering.

Any car which is damaged in practice or race may only continue in practice or race after presentation to a scrutineer who must certify that the car is safe to resume practice or race following repair. It is the competitor's and driver's responsibility to present any such car without specific request. See Supplementary Regulations Chapter I, Article 15.8!

Check of the attachment of the GPS eye

At scrutineering, the proper attachment of the GPS eye will also be checked. It is the teams' responsibility to attach them correctly. Please study also the attachments to the entry confirmation for this purpose. The GPS eyes will be distributed and collected in the office "Driver Info".

Check of the attachment of the position indicator

At scrutineering, the proper attachment of the position indicator will also be checked. It is the teams' responsibility to attach them correctly. Please study also the attachments to the entry confirmation for this purpose.

A reward for the quickest:

All the teams passing scrutineering already on Tuesday, 18 June 2019, will receive 4 free guest tickets. These guest tickets will be issued in the TÜV scrutineering building after having passed scrutineering. Any team completing administrative checks, too, on the same day will receive 2 additional free guest tickets!

For scrutineering on Tuesday, the race cars may be brought on trailers through the Historic Paddocks. A loading/unloading zone will be arranged on Tuesday, 18 June 2019, in the area behind the Mundorf fuel station.

Teams waiting in the Müllenbachschleife may upload the race car there and drive/push the car to scrutineering.

The trailer and the corresponding towing vehicle must be promptly removed from the loading/unloading zone and the paddocks once the race car is unloaded.

After scrutineering, the race car must be pushed into the garage or the team tent.

◆ Checks during the event

◆ Air restrictors and boost pressure limitation:

We wish to remind that a control and check of the air restrictors / boost pressure limitation may be carried out at any time during the event.

◆ Use of the GPS system

As already notified in Article 28.3, Chapter I Sporting Regulations, the GPS system will be used.
Please study carefully the attachments which must be respected.

◆ **Obligatory advertising**

Below, we wish to specify the obligatory advertising announced in the Supplementary Regulations:

Start number panels	= TOTAL
Front right and left mudguard	= Falken
Upper windscreen	= Gran Turismo
Front and rear registration plate surface	= H&R
Upper rear window	= REMUS

Failure to affix the obligatory advertising may result in the non-admission or disqualification from the event. The obligatory advertising must be affixed in accordance with the sticker instructions specified under www.24h-information.de Attachments to the Entry Confirmation.

Specific sticker instructions apply for the cars of **class TCR** (see www.24h-information.de Attachments to the Entry Confirmation).

◆ **Other advertising activities**

Any advertising activity on the event area is generally prohibited. This refers in particular to temporary advertising activities such as setting up flags and/or advertising banners etc. as well as promotional activities. Should participating teams schedule any such activities, they must contact the holder of the rights, currently the SPORTTOTAL LIVE GmbH (24h-rennen@sporttotal.com).

This provision does not apply to logo presentations of the team sponsors on the race cars, team trucks, team clothing, provided that they are not in conflict with the legal requirements or with the generally applicable ethical and moral principles as well as grid girls on the starting grid.

Hot air balloons, airships, drones, airplanes with advertising banners or helium balloons are also only admitted upon previous written approval.

Any infringement will result in a contractual penalty of 20,000 € net.

FUEL DEPOSIT / FUEL COST SETTLEMENT

The office for the **fuel deposit** and the **fuel cost settlement** is located in the **Race Control Tower, 1st floor** (see signposting).

◆ Fuel Deposit

On-site in the office for the fuel deposit, each participant will receive a refuelling card and a receipt of the deposit paid per bank transfer. With this refuelling card, the participant is authorised to refuel at the fuel pumps in the pit lane. At least one and maximum four persons of a team must sign the fuel card and are thus authorised to also sign the fuel receipts (which are completed by the fuel marshals at the corresponding fuel pump for each refuelling procedure). The refuelling card must be kept ready at each refuelling procedure or be attached inside the car at a clearly visible position.

◆ Fuel Cost Settlement

Within 10 working days after the event, you will receive an invoice with a list of all refuelling procedures. Within 14 working days, the balance of the fuel deposit must be paid or will be returned onto your account, as the case may be. Any supplementary payment must be made within these 14 working days onto the following bank account:

Account holder: ADAC Nordrhein e.V.
Bank: Sparkasse KölnBonn
SWIFT/BIC Code: COLSDE 33
IBAN Nr.: DE 07 3705 0198 1902 5448 06
Reference: Invoice number

Opening times fuel deposit / fuel cost settlement:

Tuesday	18 June 2019	10.00 to 21.00 hrs
Wednesday	19 June 2019	10.00 to 21.00 hrs
Thursday	20 June 2019	08.00 to 23.30 hrs
Friday	21 June 2019	08.00 to 20.00 hrs
Saturday	22 June 2019	08.00 to 24.00 hrs
Sunday	23 June 2019	07.00 to 15.30 hrs

RUNNING OF THE EVENT

◆ Drivers Meeting

The Drivers Meeting will take place in the Media Centre Race Control Tower, 2nd floor.

Drivers' briefing:

For German speaking participants	Thursday, 20 June 2019	11.00 – 12.15 hrs
For English speaking participants	Thursday, 20 June 2019	12.30 – 13.00 hrs

Attendance is compulsory for all drivers. All drivers must sign on. Non-attendance will result in a penalty and may entail a fine of 100€.

◆ Starting Grid / Start Groups

◆ Starting Grid Procedure for the 1st Start Group

The significance of the last minutes of the starting grid procedure shall be enhanced in order to adapt their importance to the huge media attention and the great interest of the fans.

For this purpose, the race cars of the participants in the TOP Qualifying **of the first start group** shall be positioned at a distance of one metre and in an angle of 45° to the track edge, on the left side seen in driving direction (see drawing). The distance between the cars should be 2 metres.

For any further information, please study carefully the attachment to the entry confirmation, Communication No. 6, Starting Grid Procedure for the 1st Start Group.

◆ Division into Starting Groups

The final division into starting groups will be published on the Official Notice Board (in front of the stairway pits 3 and 4). The corresponding identification stickers (starting group dot) must be collected at the Race Office. They will be issued when the driver change cards for practice are returned at the Race Office after the qualifying.

Start Group 1 – Red Point

Start Group 2 – Yellow Point

Start Group 3 – Green Point

◆ Classification

Disqualification may be imposed by the stewards on any participant stopping or driving at walking speed in the area between post 207 (short connection Nordschleife and start/finish straight) before 15.30hrs to wait for the end-of-race signal.

◆ **Podium ceremony / Class winners' ceremony**

Podium ceremony

The provisional prizegiving ceremony for the top three in the overall classification will take place immediately after the race on the podium at the start-/finish-house at pit lane entrance. After the end of the race, all drivers of the corresponding teams must immediately proceed to the mixed zone below the prizegiving podium.

After the slow-down lap, the top three will be received at the pit lane entrance by pit marshals to get instructions regarding the parking position of the race cars. The race cars must be placed with the rear to the podium so that the cars are positioned frontal to the cameras. Scrutineers will supervise the procedure. The drivers of the corresponding teams must immediately proceed to the marked area (mixed zone) to be available for interviews of the national TV partner as well as the moderator of the livestream. After the interviews, the drivers of the placements 3, 2 and 1 will be called by the speaker and have to access the podium visible by a provided stairway for all spectators and cameras.

Class winners' prizegiving ceremony

The 24h class winners ceremony will take place in the "Bitburger Event Centre" (please follow the signposting).

We wish to remind that everybody is cordially invited to attend the prizegiving ceremony on Sunday, **23 June 2019, which will start at 18.30 hrs – access from 17.00 hrs** – in the "Bitburger Event Centre". Snacks and drinks will be served from the access time already.

Please keep in mind that for all participants prizegiving is part of the event. There will be an additional Pro/AM classification within class SP9 and special trophies will be awarded in this classification.

◆ **Damaged Cars**

Should your car be involved in an accident at the Nordschleife during the 24h Race and should you wish to recover the car yourself after the race, you are free to do so after the course car with the GREEN FLAG has passed through the track.

Access to the race track to recover your car is only possible from post 44 and until 21:00 hrs at the latest.

However, please bear in mind that other cars may drive in opposite driving direction (oncoming traffic)! You must imperatively drive on the right side of the track!

Any driving on the race track after the course car "GREEN" is at your own risk and the hazard warning lights must be switched on. The maximum permitted speed is 50 km/h.

◆ **Safety and Fair Play**

To ensure your safety and to handle the whole "package", once again more than 2,000 persons will be on duty during the event. FAIR PLAY! In particular on the track. Please be considerate to the marshals on duty there as they are working for YOUR safety!

ADDITIONAL INFORMATION

◆ Sunday and Holiday Driving Waiver

Waivers will be issued on-site (Race Control Tower, 1st floor, administrative checks office) but only at the following times:

Saturday, 20 June 2019 12.00 to 17.00 hrs
Sunday, 21 June 2019 12.00 to 17.00 hrs

The applicant must submit the following documents:

- Registration papers truck / towing vehicle
- Registration papers trailer (if applicable)

Each waiver will involve an administration fee at the amount of 20€ which must be paid on-site in cash.

◆ Internet

All the news around the event will be published on our homepage: www.24h-Rennen.de.

All important information for teams and participants before or during the event will be available on our information page www.24h-information.de. This is where you can also find the virtual notice board. [Moreover, we recommend to use the newsletter service of the information page.](#)

◆ Fan-TV via DVBT – our service for the fans at the Nürburgring (no DVB T2 standard)

◆ Result Lists

A sufficient number of result lists will be available at the **Driver Info in the Race Control Tower, ground floor**, after each practice and after the race. Result lists will furthermore be published on the virtual notice board (see Internet).

◆ Any questions?

... in this case, please call us.

Until Thursday, 13 June 2019, 14.00 hrs:

in Cologne under the usual phone numbers.

From Monday, 17 June 2019, 09.00 hrs:

At the Nürburgring by dialling +49 (0) 2691/302 4114
Phone number **EXCLUSIVELY** for participants 0160 – 555 27 89.

We wish all the participants in the ADAC TOTAL 24h-Rennen 2019 a safe travel to the Nürburgring, fair and exciting motorsport, all the best and that you will achieve the success you hope for at our event.

Your team of ADAC Nordrhein

Attachments to the entry confirmation

- 1 Timetable
- 2 Schedule Drivers Briefings
- 3 Guidelines paddocks access
- 4 Communication No. 1 – Armlet for pit wall timekeeping
- 5 Communication No. 2 – Position indicator system
- 6 Communication No. 3 – Driver change / Order of the drivers entered
- 7 Communication No. 4 – Digital radio communication Clerk of the Course → Teams
- 8 Communication No. 5 – Starting grid procedure for the 1st start group
- 9 Communication No. 6 – Service vehicles
- 10 Communication No. 7 – Info system / digital network at the Nürburgring
- 11 Clothing prescriptions – Pit lane
- 12 Summary of all opening hours
- 13 Obligatory advertising (sticker instructions) incl. class TCR
- 14 Areas of validity of tickets
- 15 Important information GPS system
- 16 Important information position indicator system
- 17 Information timing transponder with driver ID
- 18 Information authorisation to film – onboard cameras
- 19 Broadcasting times RTL Nitro
- 20 Information sheet „Environmental protection at the Nürburgring“
- 21 Provisional entry list
- 22 Overall drawing ADAC TOTAL 24h-Rennen